

POULTON & PULFORD PARISH COUNCIL

Minutes of meeting held on 28th October 2015 at the Village Hall Pulford

PRESENT : Cllr R Fair (Chair); Cllr Moore ; Cllr West ;
Cllr Pryce ; Cllr Ewins ; Cllr Fay ; Cllr Board ; Cllr Clark
There were 3 members of the public present.

1 – Apologies – none

2 – Declaration of Interest – None

3 – Suspension of Standing Orders

3.1 – The 11th November Remembrance Service will take place at 10:45 am with Rev Hugh Linn officiating. A request to acquire large poppies for the lampposts was made – **Action Clerk**

3.2 – A resident queried why there had been no feedback from the Playing Field Open Day. It was explained that the PC is waiting for the outcome of the WREN bid, which is expected in late Nov 2015, before updating residents on the way forward.

3.3 – A request was made to inform Highways that 2 street lights were not working – lamps No 7 and 19 - **Action Cllr Board**

3.4 – The bus stop by the garage in Pulford has been reinstated now that it has been added to the National Register.

3.5 – A query was raised about the Playing Field gate in Pulford Court. It was suggested it should not be padlocked for H & S reasons. It was pointed out that it was also locked to deter dog walkers from using the Playing Field – c/f

4 – Minutes - Approved

5 – Progress Reports

5.1 – Farmer Jones (FJ) has laid hard core at the field entrance on Old Lane to alleviate the mud problems. A meeting has taken place between FJ and Highways. The PC wants to know the outcome and recommends a three party meeting with FJ and Highways – **Action Clerk**

5.2 – see 3.1

5.4 – Highways have informed us that the Old Lane gulleys are clear. It was stated that further problems lay in the difficulty of water reaching the gulleys. Highways to be asked for a more detailed investigation into Old Lane problems – **Action Clerk**

5.5 – Details are required of the ownership of roadside hedges in the Parishes – **Action Clerk**

6 – Planning

No comments on the Planning applications and approvals.

7 – Finance – following were approved : -

7.0 - **£ 250** – Chester Marathon

7.1 – **£ 50** – Poppy Wreaths (£ 25 to be reclaimed from Church)

7.2 – BDO External Audit Report 2014/15

7.3 – **£ 162.00** – BDO External Audit Fee 2014/15

- 7.4 - £ 410.76 – Sodexo Invoice No 210824 - 5 visits – 5 Aug to 5 Oct
7.5 – £ 151.71 - Clerk’s Salary Oct to Dec 2015
7.6 – £ 19.44 - Purchase of additional keys for Filing Cabinet, Playing Field, Church Bank
7.7 – £ 66.98 – Key Safes for Church and Village Hall
7.8 – £ 45 - Spinney Rental 4Q15
7.9 - £ 855.25 – PWLB Loan Repayment
7.10 – Accounts summary Oct 2015
7.11 – Appointment of Autela as Auto Enrolment Administrator

7.12 – c/f - Spinney Rent Review Increase to £ 55 per qtr (22% increase) from March 2016

8 – Correspondence for Information

200+ documents circulated to Councillors since May 2015 meeting

9 – Clerk’s Reports and Queries

9.1 It was agreed to proceed with the Speed Limits proposals on Old Lane, Straight Mile and The Green, assuming 50% of the residents queried are in favour. A “give way to oncoming traffic” was also requested for The Green - **Action Clerk**

9.2 – Transparency Code Funding for PC computer equipment was discussed. Further investigation needed on costs and grant availability – **Action Clerk**

10 – Councillors Reports, Future Agenda Items, Any Other Business

10.1 – Playing Field project – Cllr Ewins confirmed that all the queries raised on the Open Day had been included in the WREN bid. The WREN representative has visited the site and there were no outstanding issues. Decision day for the proposal is 25th Nov 2015 – **Action Cllr Ewins**

10.2 – Risk Assessment reports – no issues apart from the Church Bank surface which needs repairs. Abbeygate to be contacted for a contribution to the costs – **Action Clerk**

10.3 – Keysafe has been purchased for the Village Hall. Cllr West to ask the Village Hall Committee where to locate it. Code should be same as Church wall unit – **Action Cllr West**

10.4 – Bus Shelter Mirror placement – c/f

10.5 – Citations for Village Champions – Cllr Ewins to circulate a list of names. Format of certificate agreed with picture of Pulford Church which needs agreement with Mike Nethercott. Certificates to be prepared for the next Village Lunch date on 25th November and details to go onto the website. The marathon gift could be used to host the event – **Action Cllr Ewins and Clerk**

10.6 - Defibrillator – Cllr West to get advice on location. It was agreed to purchase an external unit - **Action Cllr West & Clerk**

10.7 – Marathon support was brilliant and £ 250 gift has been received from organisers !

10.8 – It was noted that the Mobile Library service is restarting on 4th Nov and will visit Pulford every 4 weeks between 11:40 and noon. Details to be placed on Notice Boards and Web Site – **Action Clerk**

10.9 – Untidy Land Notices – c/f – **Action Clerk**

10.10 – Concern was raised on the confused siting of traffic lights on the A55/A483 road improvements. Clerk to inform Highways Agency – **Action Clerk**

11 – Date and Time of Next Meeting.

Wednesday 27th January 2016 from 7 pm in Pulford Village Hall

Signed as Correct : -	Date : -
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Poulton & Pultoria PC