

POULTON & PULFORD PARISH COUNCIL

Minutes of meeting held on 28th May 2014 at the Village Hall Pulford

PRESENT : Cllr K Board(Chair); Cllr Dryland ; Cllr Fair
Cllr G Pridding; Cllr N Clark

There were 2 members of the public present.

1 – Community Governance Review – Alison Armstrong updated the Council on the Phase One Consultation Feedback and Draft Recommendations for Poulton and Pulford Parishes. The draft recommendations are to be discussed by CW&C at 3.30 pm on 4th June with final recommendations by October and any changes implemented by 1st April 2015.

In summary no boundary changes or merging are proposed but a reduction from 10 to 9 Councillors is proposed giving 7 Pulford and 2 Poulton Councillors.

Cllr Dryland objected to this reduction as it implied a significant cost should an election be required. A formal statement is required from CW&C on election costs for Parish Councils –

Action : - Clerk

Cllr Fair observed that should any merging of Parishes be considered the best option would be a merge of Claverton, Ecclestone, Eaton, Poulton and Pulford.

Cllr Board thanked Alison for a most interesting and informative presentation – Alison then departed.

2 – Annual General Meeting

2.1 – Election of Officers

Cllr Board was proposed as Chairman by Cllr Dryland and seconded by Cllr Fair – **approved**

Cllr Dryland was proposed as Vice Chairman by Cllr Fair and seconded by Cllr Clark – **approved**

Cllr Board is to e-mail members the Annual report for the Parish Council.

3 – Apologies – Cllr Fay, Moore and West have apologised. Jean Ewins has agreed to serve on the Parish Council.

4 – Declaration of Interest – Cllrs Pridding and Fair indicated a possible conflict of interest with discussions of the Planning appeal ref 8.6.

5 – Suspension of Standing Orders

No issues from members of the public. The Chairman welcomed Jean Ewins onto the Parish Council.

6 – Minutes

Accepted

7 – Progress Reports

7.1 – Work planned but not commenced on Straight Mile flooding and potholes – Highways ref nos 3207205 and 3205272 – progress to be monitored **Action : - Clerk**

7.3 – Cllr Dryland stated that the speed signs were being realigned but were slow to activate. 37% of traffic from Wrexham exceeded the speed limit and 53% from Chester. Sharon Beverley to be contacted re speed statistics and Cllr Dryland to be allocated £ 20 to obtain traffic statistics.

Action : - Cllr Dryland and Clerk

7.4 – The Parish Website is now up and running. Significant changes can be made free of charge till end of June 2014. It was agreed that any changes liable to charges after that date should be paid for by the originators. **Action : - Clerk**

8 – Planning

8.6 – ref 13/03712/FUL 5 St Mile Driveway – it was agreed to write to Chester Planners in support of Highways position on this application. The Council opinion is that safety would be improved on this fast road with the introduction of Splay mirrors as proposed. The Planning Inspectorate should also be contacted for advice on how to proceed with our support.

Action : - Clerk

9 – Finance – following were approved : -

9.1	£7000	Santander Business Reserve Account
9.2	£247.34	Revised Cheque to John Gaulton Pixpective Media for Web site development inc extra pages, domain names, web hosting for 12 months

9.4 - **£ 151.71** Clerk's gross salary Apr to June 14 – to be paid in June

9.5 - **£ 18.00** Autela Payroll services Apr to June 14 invoice 5093 – to be paid in June

9.6 - **£ 159.53** Sodexo Grass cutting invoice 9900108896

10 – Correspondence for Information

The Council agreed that this summary table should continue

11 – Clerk's Reports and Queries

11.1 – 3 quotes for 2014/15 Insurance were discussed. It was decided to proceed with the lowest quote for a 3 year deal. The CAME quote was lowest but subsequently a revised quote from Zurich was lower and it was decided outside the meeting to proceed with this lower quote.

Action : - Clerk

11.2 – The Annual Return and Annual Governance Statement 2013/14 were approved. The Asset Register should include the Church Bank depreciated by 10% per annum. **Action : - Clerk**

11.5 – Cleaning of War Memorial – Grant application was refused. Simon Winter is planning the clean up as soon as the weather improves. He will need access to a water supply. A note is to be added to the Parish Web site **Action : - Cllr Dryland and Clerk**

11.6 – Damage to Church Bank –no response from bus company requesting a contribution to the resurfacing costs. A similar letter to be sent to Abbeygate College **Action : - Clerk**

11.7 – A letter needs to be sent to the Housing Trust re the playing of Ball Games in front of the CDHT properties on Wrexham Road. **Action : - Clerk**

11.8 – Network Rail need to organise the Community event re the level crossing changes through the Village Hall Bookings Secretary Mrs Marion Davies. **Action : - Clerk**

12 – Councillors Reports, Future Agenda Items, Any Other Business

12.1 – Cllr Board read a statement from CW&C Legal Team on the use of s106 monies. In summary the monies cannot be used to purchase FIT land or be placed in a trust. It could probably be used to purchase play/fitness equipment for FIT land. Discussion carried forward to next meeting.

12.2 – A cheque for **£ 732.80** was gratefully received from the Jubilee Fete Committee. The monies will be held in the Business Reserve Account. Cllr Clerk is drawing up a note on restrictions on how such funds should be used. **Action : - Clerk and Cllr Clark**

12.4 – Cllr Board reported that the upgrade to Superfast Broadband was proceeding with the new cabinet installation in Pulford Centre

12.5 – It was agreed that only local residents should be allowed to display notices on the Parish Notice Boards

12.6 – Cllr Board suggested a sub-committee be established to consider how the New Homes Bonus monies could be used (est £ 6,800 up to 2016/17) – **c/f to next meeting**

13 – Date and Time of Next Meeting.

Wednesday 6th August 2014 at 7 pm in Pulford Village Hall – **please note revised date**

Signed as Correct : -	Date : -
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