

POULTON & PULFORD PARISH COUNCIL

Minutes of meeting held on 26th Oct 2016 at the Village Hall Pulford

PRESENT : Cllr Fair (Chair); Cllr Pryce ; Cllr Ewins ;

Cllr Board : Cllr West : Cllr Fay

There were 6 members of the public present

At the commencement of the meeting Cllr Fair spoke about the loss of ex Cllr Dryland to the community. Cllr Fair stated that the village will miss his energy and commitment to solving village problems and initiating improvements to the lives of everyone in Poulton and Pulford.

- – **Apologies** – Cllr Blaikie and Cllr Clark

2 – Declaration of Interest – Cllr Fair stated an interest in Planning Item ref 6.7

3 – Suspension of Standing Orders - No points raised

4– Minutes - Approved

5 – Progress Reports

Poulton & Pulford Community Park –

Cllr Fair thanked Cllr Ewins and the Clerk for their efforts and noted how much the Park was being used by residents.

5.1 – A donation of 1000 crocus bulbs has been received. The following points are to be followed up : - **Action Cllr Ewins**

* Planting plan, dates and responsibilities

* Opening of gate inwards to provide greater security for young children

* Space for machinery to cut conifer hedge alongside slide

* Signage – **Action Clerk**

5.2 – Simon Pryce discussed points from his first inspection (see attachment to minutes). The following problems were noted : - **Action Cllr Ewins**

* Ladybird glue popping out * Grass cutting on the mound * Boltholes in the table

* Rut to the rear of “Ewins” bench

6 – Planning

No comments on the Planning applications and approvals.

7 – Finance & Audit

The following items were approved : -

7.0 - **£ 10,239.49** – Vat rebate April to August 2016

7.1 - **£ 5,704.10** – WREN grant second (final) payment

7.2 - **£ 2,883.09** – Vat Rebate Sept 2016

7.3 - **£ 2,257.50** – Transparency Funding Grant

7.4 - **£ 10** – Community Park Gate Keys (**correction**)

7.5 - **£ 16,882.99** - Dunkil Developments- Inv MJW/2346/16 (2 invoices)

7.6 - **£ 19.50** – Autela Group Payroll 2Q Inv 9191

7.7 - **£ 276.00** – BDO Ext Auditors Inv 1539749

7.8 - **£ 42.30** – Clerk’s Travel Expenses June to Sept 2016

7.9 - **£ 140.90** – COSCO & Sports Direct items for Open Day

7.10 - **£ 630** – Parish Council Computer Hardware and Software

7.11 - **£ 6** – Cable Ties for Poppies

7.12 - **£ 100** – Donation to Tattenhall First Responders for Defibrillator advice/help

7.13 - **£ 50** – Royal British Legion Poppy Fund

7.14 - **£ 6,000** – Construction of Island Refuge on B5445

7.15 - **£ 45** – Spinney Rental 4Q 16

- 7.16 - £ 180 – Dunkil Developments – Grass Cutting - Inv MJW/2382/16
- 7.17 - £ 114 – 3 replacement posts for Church car park
- 7.18 – Finance Statement Oct 2016

8 – Correspondence for Information – no comments

9 – Clerk’s Reports and Queries

- 9.1 – Fields in Trust transfer of ownership – c/f
- 9.2 – Renovation of Road Markings round Cuckoos Nest – agreed by Highways
- 9.3 – B5445 refuge near bus stop – agreed to proceed – **Action Clerk**
- 9.4 – Traffic Statistics – c/f
- 9.5 –Network Rail footpath diversion proposal submitted – a/w status
- 9.6 – Police Report for Sept/Oct 2016 – no major incidents
- 9.7 – Transparency Code grant application – we have been awarded all £ 2,257.50
- 9.8 – Hedges report – no further action required
- 9.9 – Remembrance Day Arrangements – details to be put on Notice Boards. Rector to be asked to read out names on War Memorial. Need to agree who lays the wreath. Coffee and refreshments to be organised. The laurel hedge problem to be discussed with Tom Walker.

Action Cllr Board and Clerk

10 – Councillors Reports, Future Agenda Items, Any Other Business

- 10.1 – Commemorative Bench , location and wording – agreed to acquire a traditional bench. Location and wording to be determined. Church to be asked on siting near car park - **Action Clerk and all Cllrs**
- 10.2 – Risk Assessment reports – Bus shelter tile missing and painting required – **Action Clerk**
- 10.3 – Chester Marathon report – an excellent event and congratulations received from the organisers. The date for the 2017 marathon is Oct 8th. Cllr West will forward some resident’s concerns to the organisers – **Action Cllr West**
- 10.4 – Defibrillator status – training session being organised by Grosvenor Hotel. Signage to be sorted out – **Action Cllr West and Clerk**
- 10.5 – Fate of Poulton Phone Box – no interest from Parish Council. Poulton Neighbourhood Watch and Green Farm to be advised that phone box is under threat of decommissioning – **Action Clerk**
- 10.6 – Village Hall Booking system proposal – forwarded to Booking Secretary
- 10.7 – Village Hall Key holders – forwarded to Village Hall Committee

11 - Dates /Time of 2017 Meetings – all on Wednesdays from 7 pm in Pulford Village Hall.

Jan 25th : Apr 19th : July 26th : Oct 25th

Signed as Correct : -	Date : -
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