

POULTON & PULFORD PARISH COUNCIL

Minutes of meeting held on 7th Sept 2016 at the Village Hall Pulford

PRESENT : Cllr Fair (Chair); Cllr Blaikie ; Cllr Pryce ; Cllr Ewins ;
Cllr Board ; Cllr Clark : Cllr West : Cllr Fay
There were 7 members of the public present

At the commencement of the meeting Cllr Fair spoke about the loss of ex Cllr Dryland to the community. Cllr Fair stated that the village will miss his energy and commitment to solving village problems and initiating improvements to the lives of everyone in Poulton and Pulford.

1 – **Apologies** - None

2 – **Declaration of Interest** – None

3 – **Suspension of Standing Orders**

3.1 - There were several complaints re the state of the hedge adjoining land owned by Mr Homer. Another urgent letter to be sent to Mr Homer – **Action Clerk**

3.2 – A further problem was raised concerning the size of some of the trees in Pulford Court. It was agreed to contact the tree preservation officer for advice – **Action Cllr Board**

4 – **Minutes** - Approved

5 – **Progress Reports**

Poulton & Pulford Community Park –

5.1 – Cllr Fair congratulated all those involved in the development of the Park, in particular Cllr Ewins. Also Mr Dave Roberts did a great job in organising the open day.

5.2 – The open day was deemed a great success despite having to be trimmed down. Thanks to be sent to Cllr Williams for attending the opening. – **Action Clerk**

5.3 – Any photographs taken on the open day to be passed to Cllr Ewins on a memory stick. A selection will be used by WREN for publicity. The collection of photographs will then be passed to the Local History Society – **Action All**

5.4 – The procedure for emptying bins needs to be sorted out with John Seiler – **Action Cllr Ewins**

5.5 – Advice on the gate by the ditch is awaited. Meanwhile the gate will be left unlocked – **Action Cllr Ewins**

5.6 – Advice is required from Mr Dymond on the inspection regime and frequency. Initially the ROSPA checklist should be used with a weekly inspection by Mr Simon Pryce and an inspection by Mr Dymond in 3 months time. A log must be kept of the inspections for insurance purposes – **Action Cllr Pryce**

5.7 – The planting phase will start in Oct 2016 using Dunkil for tree planting and the Friends for bulbs etc

5.8 – The restart of the regular grass cutting to be discussed with Sodexo. Their first visit requires a member of the Parish Council to be present – **Action Cllr Ewins or Clerk ?**

6 – **Planning**

No comments on the Planning applications and approvals.

7 – **Finance & Audit**

The following items were approved :-

- 7.0 - £ 50 – Abbeygate College Church Bank resurfacing contribution
- 7.1 - £ 44,295.90 – WREN grant first payment
- 7.2 - £ 10,239.49 – Vat rebate April to August 2016
- 7.3 - £ 354 – Morral Play Services ROSPA inspection Inv 607
- 7.4 - £ 112 - LCT Interior Solution Parish Map framing - Inv 4014
- 7.5 - £ 199.55 - Zurich Insurance - inv 22976400
- 7.6 - £ 58,780.40 - Dunkil Developments- Inv MJW/2342/16
- 7.7 - £ 732.80 - Pulford Events Committee
- 7.8 - £ 50 – Pulford Church St Mary's in memory of Mr Dryland
- 7.9 - £ 151.71 – Clerk's Salary July – Sept 2016
- 7.10 – Finance Statement Sept 2016 including £ 100 donation to Robert Selby for defibrillator advice and training

8 – Correspondence for Information – no comments

9 – Clerk's Reports and Queries

9.1 – see 10.7

9.2 –B5445 Pulford to Belgrave Speed Limits review – not supported as Parish Council has many other financial commitments. Instead a request to Highways to renovate the road markings around Cuckoos Nest is needed. Also Light 51 is still out – **Action Clerk**

9.3 - B5445 crossing options near bus stop – contact Highways to proceed – **Action Clerk**

9.4 – Traffic statistics for B5445 - awaiting software – **Action Clerk**

9.5 –Network Rail footpath diversion – meeting to be arranged with Dave Tootell– **Action Clerk**

9.6 – Further Railway closures – c/f

9.7 – Police Report for July/Aug 2016 – nothing of significance to report

9.8 – Parish Map – **Dave Roberts** to hang it on wall in Village Hall

9.9 - Transparency Code grant application – computer equipment and software to be acquired for the Parish Council – **Action Clerk**

9.10 – Hedges Maintenance – all the owners have been contacted but Eaton Estate and Arthur Fearnall need reminder – **Action Clerk**

10 – Councillors Reports, Future Agenda Items, Any Other Business

10.1 – A letter of condolence is to be sent to Mrs Dryland. It was also agreed to commemorate Mr Dryland with a seat in the Spinney to replace the existing bench. **Dave Roberts** to report back on costs

10.2 – Risk Assessment reports – one issue to report. Cllr Board reported that the bus shelter needs repainting. Clerk to contact Jerry White – **Action Clerk**

10.3 – Marathon date is Oct 2nd . Volunteers required – **Action Cllr West**

10.4 – Defibrillator status – Unit has been delivered to Grosvenor Pulford. Training to be arranged by Hotel. Eccleston PC have offered support. It was agreed that a laminated sign acknowledging that the Parish Council have ownership of the Defibrillator should be installed at the hotel. A note is required on the web site when the unit goes live - **Action Cllr West**

10.5 – Notice Board usage policy – Cllr Fay has produced a notice re usage of the Parish Notice Boards – **Action Cllr Fay**

10.6 - Church Bank Wall problem – Cllr Board is investigating ownership with the Land Registry. Cllr Fay stated his opinion that the visual evidence points to The Limes having responsibility for the wall – **Cllr Fay to write to The Limes**

10.7 – It was agreed to proceed with the transfer of ownership of the Community Park to the Parish Council by creating a Charitable Trust (option 2 of FIT proposal) – **Action Cllr Fay**

Date and Time of Next Meeting.

Wednesday 26th October 2016 from 7 pm in Pulford Village Hall

Signed as Correct : -	Date : -
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Poulton & Pulford PC