

POULTON & PULFORD PARISH COUNCIL

Minutes of meeting held on 6th July 2016 at the Village Hall Pulford

PRESENT : Cllr Fay (Chair); Cllr Blaikie ; Cllr Pryce ; Cllr Ewins ;
Cllr Board ; Cllr Clark : Cllr West

There were 7 members of the public present

1 – Apologies

Cllr Fair. The Chair was taken by Cllr Fay who welcomed Stephen Blaikie onto the Parish Council.

2 – **Declaration of Interest** – Received from Stephen Blaikie

3 – Suspension of Standing Orders

There were no comments or questions from the members of the public. Chairman stated that there would be the opportunity for members of the public to speak at the end of the meeting.

4– **Minutes** - Approved

5 – Progress Reports

Pulford Play Area Project – update from Cllr Ewins : -

5.1 – Despite the awful weather the first phase of the project should complete by July 31st. The Park will be open from August with a formal opening planned for weekend of September 3rd/4th.

5.2 – Contingency funds have been used on pre-fence construction strimming (£120), shrubbery clearance (£300) and a new pedestrian entrance gate (£1020) leaving £2560 contingency

5.3 – The first informal Friends meeting has taken place to draft a constitution. The Friends Group will have a committee of 7 plus associate members. The next meeting will be in the Village Hall on August 3rd. Notification of this will be put on the Village Notice Boards. It was agreed that Mr David Roberts will construct a notice board for the Park.

5.4 – The initial ROSPA Inspection needs to be arranged for early August – **Action Clerk**

5.5 – The PC rejected a request from a resident for funding of additional screening alongside his property. Clerk to inform resident of reasons for this – **Action Clerk**

6 – Planning

No comments on the Planning applications and approvals.

7 – Finance & Audit

The following items were approved : -

Received :

7.0 - £ 228.28 – HMRC Vat reclaimed 2015/16

Already Paid : -

7.1 - £ 168.40 – Sodexo Invoices 254569 and 259618

To Approve

7.2 - £ 19.50 – Autela Payroll Services 1Q 2016/17 Inv 8710

7.3 - £ 138.00 – JDH Business Services Internal Audit Inv 2889

7.4 – £ 45 - Spinney Rent 3Q16

7.5 - £400 – Defibrillator payment to BHF

7.6 – Annual Governance Statement 2015/16

7.7 – Accounting Statement 2015/16

7.8 – Finance Statement 2016/17

To Carry Forward : -

7.9 – It was agreed that the current rental of the Spinney did not justify an increase and would not be carried forward

8 – Correspondence for Information

80+ documents circulated to Councillors since May 2016 meeting

9 – Clerk’s Reports and Queries

9.1 – Highways Speed Limits have been implemented - noted

9.2 – Request for Speed Limits review – B5445 Pulford to Belgrave – agreed – **Action Clerk**

9.3 – Network Rail footpath diversion proposal – c/f

9.4 – Further resurfacing work on the Church Bank Car Park is on hold. Abbeygate have agreed a financial contribution of **£ 50** - c/f.

9.5 – B5445 crossing options near bus stop – agreed to proceed – **Action Clerk**

9.6 – Community Speed watch group – current signs and camera actions considered sufficient

9.7 – Police Report for May 2016 – nothing of significance – no Parish Council funding for Operation Shield kits – should be responsibility of each household to acquire

9.8 – Light No 51 ref 4779812 – incident closed

9.9 - Magazine entries – Cllr Board has received an apology from Mr Green and the editor of Essentials Mag. Parish Council will submit entries to Essentials and Eccleston Magazine/Newsletter following PC meetings if newsworthy. – **Action Clerk**

9.10 – New Parish Map – agreed to put on wall in Village Hall – **Action Clerk & Cllr West**

10 – Councillors Reports, Future Agenda Items, Any Other Business

10.1 – Risk Assessment reports – no issues to report. Cllr Clark was commended for tidying up the War Memorial surroundings. It was also noted that Mr Dryland should be similarly commended for his previous tidying up work

10.2 – Proposed renaming of Pulford Field – “Poulton & Pulford Community Park” was agreed. Request to be made to Fields Trust for approval. – **Action Clerk**

10.3 – Defibrillator status – a/w delivery of unit. Training to be arranged - **Action Cllr West**

10.4 – Notice Board usage policy – needs to be restated covering attachment and removal of notices and not for profit advertising by residents - **Action Clerk**

10.5 – The Mr Green letter (s) – see 9.9 above

10.6 – Hedge problems – corner of B5445 and Dodleston Lane and in Spinney need cutting back. Landowners to be requested and a notice to be placed on boards reminding residents of their responsibilities – **Action Clerk**

10.7 - Vehicle parking on kerb in Old Lane – notice required on boards – **Action Clerk**

Date and Time of Next Meeting.

Wednesday 7th September 2016 from 7 pm in Pulford Village Hall

Signed as Correct : -	Date : -
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