

**POULTON & PULFORD PARISH COUNCIL**  
**Clerk to the Council : J B Evans, 1 Chapel House Cottages, The Green, Poulton :**  
**tel 01244 570933**

**To Members of Poulton & Pulford Parish Council**

You are duly required to attend the next meeting of Poulton & Pulford Parish Council to be held at 7:00pm on Wednesday October 28th 2015 at the Village Parish Hall, Pulford.

Signed

J B Evans  
Clerk to Poulton & Pulford Parish Council

**Agenda**

**1 – Apologies**

1.1: To receive apologies and to approve reasons for absence

**2 – Declaration of Interest**

Register of Interest : Councillors are reminded of the need to complete their register of interests, to declare any personal and/or prejudicial interest in items on the agenda and their nature

**3 – Suspension of Standing Orders**

Electors are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the rest of the Parish council meeting itself.

**4 - Minutes**

To consider the approval of the minutes of the last meeting of the Parish Council (attached)

**5 – Progress reports (for information only)**

5.1 – No action from Farmer Jones re Old Lane mud but blue warning barrels have been removed . Rob Fisher is monitoring the state of Old Lane – c/f

5.2 - The Church have been approached regarding Remembrance Day service – Rev Hugh Linn will preside

5.3 – The poppy wreaths have been collected from Upton British Legion

5.4 – The Gully Cleaning for Old Lane is being investigated by Rob Fisher – ref 3225545

5.5 – A request for hedges to be cut on the Straight Mile and near Cuckoos Nest has been passed to Eaton Estate

**6 – Planning – [ref www.cheshirewestandchester.gov.uk/planning](http://www.cheshirewestandchester.gov.uk/planning)**

	REF	RECEIVE DATE	ADDRESS & DESCRIPTION	STATUS
6.1	15/00013/ENF	25 Feb 15	6 Fairmeadow, Pulford Ref for comments by 2 April 2015 :- APP/A0665/C/15/30002242	Appeal allowed
6.2	15/02872/FUL	9 July 15	Rebuilding and new footpath Penstock Sluice	Approved
6.3	15/02206/FUL	26 May 15	Elm Grange – garage erection	Refused Appealed
6.4	15/02475/LBC	11 June 15	2 Green Farm Cottages – alteration to windows & new	Pending

	15/02474/FUL	12 June 15	roof Replacement roof to rear	Approved
6.5	15/02975/FUL 15/02976/LBC	21 July 15 15 July 15	1 & 2 Black & White Cottages Poulton – combining into one dwelling	Pending Pending
6.6	15/03109/FUL	23 July 15	Solar Farm Malpas	Pending
6.7	15/03319/FUL	7 Aug 15	4 Yew Tree Court, Single Story Extension	Approved
6.8	15/04129/CAT	8 Oct 15	Pulford Place Cedar Tree Felling	Pending
6.9	15/04328/FUL	22 Oct 15	Grosvenor Pulford Hotel - Alterations and extensions within internal courtyard to provide 7 guest bedrooms	Pending

## 7 – Finance & Audit

### Received :

7.0 - £ 250 – Chester Marathon

### Already Paid :

7.1 – £ 50 – Poppy Wreaths ( £ 25 to be reclaimed from Church)

### To Approve : -

7.2 – BDO External Audit Report 2014/15

7.3 – £ 162.00 – BDO External Audit Fee 2014/15

7.4 - £ 410.76 – Sodexo Invoice No 210824 - 5 visits – 5 Aug to 5 Oct

7.5 – £ 151.71 - Clerk’s Salary Oct to Dec 2015

7.6 – £ 19.44 - Purchase of additional keys for Filing Cabinet, Playing Field, Church Bank

7.7 – £ 66.98 – Key Safes for Church and Village Hall

7.8 – £ 45 - Spinney Rental 4Q15

7.9 - £ 855.25 – PWLB Loan Repayment

7.10 – Accounts summary Oct 2015

7.11 – Appointment of Autela as Auto Enrolment Administrator

7.12 – Spinney Rent Review Increase to £ 55 per qtr (22% increase) from March 2016

## 8 - Correspondence for Information

C 200 documents, e-mails etc have been circulated to Councillors : -

## 9 - Clerk’s Report and Queries

9.1 – Traffic Calming measures – residents consultation document ready for distribution – closing date for comments 25 Nov 2015 – **Action Clerk**

9.2 – Discussions in hand on Transparency Code Funding for PC computer equipment – **Action Clerk**

9.3 – Risk Assessment procedures and comments from CHALC have been circulated

9.4 – Traffic Reports have been added to the web site

## 10 - Councillors Reports, future agenda items, any other business

10.1 – Review of Pulford Play Area Project – **Action Cllr Ewins**

10.2 – Risk Assessment reports – **Action Cllrs Moore, Clark, Board, Fay**

10.3 – Key Holder Issues – **Action Cllr Board**

10.4 - Bus Shelter Mirror placement – **Action Cllr Moore**

10.5 – Citations for Village Champions – **Action Cllr Board**

10.6 – Village Hall – Defibrillator status – **Action Cllr West & Clerk**

10.7 – Marathon Report – **Action Cllr West**

**11 – Confirm Date of Next Meeting : -**

**- Wednesday January 27th 2016 from 7 pm**

Poulton & Pulford PC Agenda