

POULTON & PULFORD PARISH COUNCIL

Minutes of meeting held on 29th July 2015 at the Village Hall Pulford

PRESENT : Cllr R Fair (Chair); Cllr Moore ; Cllr West ;
Cllr Pryce ; Cllr Ewins ; Cllr Fay

Amendments in RED

There were 5 members of the public present.

1 – Apologies – Cllr Board , Cllr Clark (after meeting)

2 – Declaration of Interest – None

3 – Suspension of Standing Orders

3.1 – A complaint was raised that the Traffic Statistics reports were not kept up to date on the Parish Web Site

3.2 – A request was made that the Pulford Bus Shelter mirror should be installed before the onset of winter

4 – Minutes - Approved

5 – Progress Reports

5.1 – Despite further e-mails to Farmer Jones no action has been taken re the Old Lane Mud problem and the requests seem to have been ignored by the farmer – c/f

5.2 – The distribution status of the Highways leaflet on mud problems is unclear – c/f

6 – Planning

6.1 – The result of the no 6 Fairmeadow Planning appeal is expected within 4 weeks.

7 – Finance – following were approved : -

7.1	£ 50	HSBC Compensation
7.2	£ 169.04	Vat refund 2014/15
7.3	£ 117.50	JDH Internal audit invoice no 2688
7.4	£ 181	CW&C Election Fee invoice no 71103392
7.5	£ 164.30	Sodexo invoice no 186240
7.6	£ 151.71	Clerk's Salary July to Sept 2015
7.7	£ 28.35	Clerk's expenses – mileage and postage
7.8	£ 16.50	Autela Payroll Services invoice no 6722
7.9	£ 164.30	Sodexo invoice no 192791
7.10		Annual Governance Statement 2014/15
7.11		Accounts summary July 2015

8 – Correspondence for Information

140+ documents circulated to Councillors since May 2015 meeting

9 – Clerk’s Reports and Queries

9.1 The introduction of speed limits on Old Lane (40mph), Straight Mile (50mph) and The Green (30mph) was agreed. **On communicating this to Highways they pointed out that the next step has to be a residents consultation - Action Clerk**

9.2 – Future closures of the Broad Oak and Balderton level crossings were noted

9.3 – SMRP – gully cleaning on Old Lane was requested to be added to the list of possible maintenance work – **Action Clerk**

10 – Councillors Reports, Future Agenda Items, Any Other Business

10.1 – Playing Field project – Cllr Ewins was thanked for organising a successful Open Day. It was suggested a Health and Safety volunteer is appointed if the project goes ahead. A letter of appreciation of support is to be sent to Lady Edna Wilson – **Action Clerk**

10.2 – Risk Assessment reports – Cllr Board has suggested the Pulford Bus Shelter needs painting. CHALC to be asked for advice on Risk Assessment responsibilities and procedures – **Action Clerk**

10.3 – Traffic reports – Mr Dryland continues to receive the reports. The web site format for the reports needs sorting out and the web site kept up to date – **Action Cllr Fay & Clerk**

10.4 – Key Holder Issues – The Keysafe is installed on the inside of the Church Wall and needs painting. A set of keys needs to be kept in the Village Hall – **Action Clerk**

10.5 – Pulford Village Bus Shelter - Cllr Moore confirmed that the Conservation Officer had been consulted and had no objections to the erection of the mirror in the Bus Shelter. Cllr Fair proposed to hold up a mirror at the height required to determine the optimum angle and the effectiveness of such a mirror. Providing this is a successful exercise a permanent mirror would be ordered and placed in position in the Autumn ready for the winter period.– Action Cllrs Fair, Board, Moore

10.6 – Citations for Village Champions – nominations required. Cllr Board to be asked for a form of words for use on the web site, notice boards and local newsletter – **Action - All & Cllr Board**

10.7 - Defibrillator – agreed to purchase one for the Village Hall. Location and supplier still to be decided. Cllr West to investigate Aldford unit and check if Grosvenor Hotel has a unit. - **Action Cllr West & Clerk**

10.8 – Wrexham Road development – proposal likely in the autumn – c/f

10.9 – Chester Marathon scheduled for Oct 4th. Cllr West to organise support – **Action Cllr West**

10.10 – Untidy Land Notices – Cllr Ewins suggested this legislation might be used to get the land on the corner of Wrexham Road and Dodleston Lane cleaned up – **Action Clerk**

10.11 – CW&C have been informed of the burglar alarm problem at no 3 Old Lane and have promised to visit the site – c/f

11 – Date and Time of Next Meeting.

Wednesday 28th October 2015 from 7 pm in Pulford Village Hall

Signed as Correct : -	Date : -
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