

POULTON & PULFORD PARISH COUNCIL
Clerk to the Council : J B Evans, 1 Chapel House Cottages, The Green, Poulton :
tel 01244 570933

To Members of Poulton & Pulford Parish Council

You are duly required to attend the next meeting of Poulton & Pulford Parish Council to be held at 7:00pm on Wednesday May 13th 2015 at the Village Parish Hall, Pulford.

Signed

J B Evans
Clerk to Poulton & Pulford Parish Council

Agenda

1 – Apologies

1.1: To receive apologies and to approve reasons for absence

2 – Elections for 2015/16

2.1: Election of Chairman for the forthcoming year and to receive the Chairman's Declaration of Acceptance of Office

2.2 - Election of Vice-Chairman for the forthcoming year and to receive the Vice-Chairman's Declaration of Acceptance of Office

3 – Adoptions and Appointments

3.1 – Code of conduct – to agree the adoption of the Code of Conduct as per Cheshire West and Chester Council ref 26th July 2012

3.2 – to agree the adoption of the Council's Standing Orders

3.3 – to agree the adoption of Financial Regulations

3.4 – appointment of Responsible Financial Officer

3.5 – appointment of Internal Auditor

3.6 – Bank Account, appointment of signatories, rules for funds transfer

3.7 – Insurance for Council, members and employee

3.8 – Risk assessments

4 – Dates for future meetings

5 – Declaration of Interest

Register of Interest : Councillors are reminded of the need to complete their register of interests, to declare any personal and/or prejudicial interest in items on the agenda and their nature

6 – Suspension of Standing Orders

Electors are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the rest of the Parish council meeting itself.

7 - Minutes

To consider the approval of the minutes of the last meeting of the Parish Council (attached)

8 – Progress reports (for information only)

8.1 – Another letter has been sent to Farmer Jones requesting action re the Old Lane Mud at Gateway to his field

8.2 - No further information re Highways leaflet to the farming community reminding them of their responsibilities.

9 – Planning – [ref www.cheshirewestandchester.gov.uk/planning](http://www.cheshirewestandchester.gov.uk/planning)

	REF	RECEIVE DATE	ADDRESS & DESCRIPTION	STATUS
9.1	15/00366/FUL	10 Feb 15	Pulford Cottage, Straight Mile Two storey side and single storey rear extensions including the conversion and extension of out buildings	approved
9.2	15/00781/FUL	24 Feb 15	1 Chapel House Cottage The Green Poulton Single storey rear extension	approved
9.3	15/00013/ENF	25 Feb 15	6 Fairmeadow, Pulford Ref for comments by 2 April 2015 :- APP/A0665/C/15/30002242	appealed
9.4	15/00825/FUL	27 Feb 15	Elm Grange, Wrexham Rd, Pulford 2 storey side extension and single storey rear extension	approved
9.5	15/00849/LBC	2 March 15	Penstock Sluice Belgrave Avenue Eccleston Repair the Penstock to allow it to operate manually etc	approved
9.6	15/01248/FUL	14 April 15	Land adjacent to 2 Manor Cottages, Wrexham Rd Pulford Change of use of existing garage into a dwelling including porch and parking area	pending

10 – Finance

Received :-

10.1 - **£ 5500** Parish Precept

To Approve :-

10.2 – **£ 18** – Cheshire Playing Fields Association 2015/2016 (no increase)

10.3 – **£ 139.20** – CHALC Affiliation Fee 2015/2016 (£ 8.70 increase)

10.4 – **£ 151.71** - Clerk’s Salary Apr to June 2015

10.5 – **£ 855.25** - PBL Loan Repayment April 2015

10.6 – **£ 339.50** – Zurich Insurance Renewal June 2015 to May 2016 (£3 increase)

10.7 – **£ 16.50** - Autela Payroll Services Invoice No 6388 Apr-June 2015

10.8 – **£ 74.40** - Pixpective Media Web Hosting May 13th 2015 to May 12th 2016

10.9 – **£ 120.00** - Pixpective Media Web Site Amends May 13th 2015 to May 12th 2016

10.10 - **£ 149.00** – Convex Bus Shelter Mirror

10.11 - **£ 5000** Transfer of excess funds to Santander Savings Account

10.12 – Draft Parish Accounts April 2014 to Mar 2015

10.13 – Autela Payroll Processing Increase (£ 1.50 per quarter)

11 - Correspondence for Information

80 + documents, e-mails etc have been circulated to Councillors : -

12- Clerk's Report and Queries

- 12.1 – Risk Assessment formal procedure
- 12.2 – Traffic Calming measures – Highways review
- 12.3 – Railway Crossing closures
- 12.4 – Streetscene vegetation problems – ref 101002809962
- 12.5 – CW&C Excellence Awards – Cllr Dryland fell at the finals hurdle
- 12.6 – Cheshire Village Quiz subscription £ 20
- 12.7 - Suggestions for 2016 SMRP (Structural Maintenance Rolling Programme)
- 12.8 – Playing Field Key holder

13 - Councillors Reports, future agenda items, any other business

- 13.1 – Review of Pulford Play Area Project – **Action Cllr Ewins**
- 13.2 – Grosvenor Pulford Hotel disappearing chimney – **Action Cllr Moore**
- 13.3 – Gully Cleaning issues – **Action Cllr Moore**
- 13.4 - Traffic Reports and issues B5445 – **Action Cllr Fay**
- 13.5 - Bus Shelter Mirror placement – **Action Cllr Moore**
- 13.6– Citations for Village Champions – **Action Cllr Board**
- 13.7– Village Hall Committee –Defibrillator status – **Action Cllr West**
- 13.8 – Local Service Centre meeting at Eaton Hall – **Action Cllr Fay**

14 – Confirm Date of Next Meeting : -

- Wednesday July 29th 2015 from 7 pm